



BABERGH DISTRICT COUNCIL

WORK PLAN

19 NOVEMBER 2018

BABERGH DISTRICT COUNCIL

COMMITTEE: Babergh Overview and Scrutiny Committee	REPORT NUMBER:
FROM: N/A	DATE OF MEETING:
OFFICER: Henriette Holloway Governance Support Officer	KEY DECISION REF NO. None

WORK PLAN FOR 2018/19

The table below is a draft of the work plan for the Babergh Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

19 November 2018 Joint Committee with MSDC at 9.00 am for 9.30am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
CIL Expenditure Framework	The Joint Member Panel to be part of the Scrutiny Process	Christine Thurlow Professions Lead – Key Sites and Infrastructure	Cllr Nick Ridley Cllr Glen Horn	JOS/17/118 December 2017
The Homelessness Reduction Act (2017)	A review of the act 6 months after the implementation of the Act.	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jan Osborne Cllr Jill Wilshaw	BOS/17/22 20 November 2017
Homelessness Prevention Fund Policy	Scrutiny of the draft Homelessness Prevention Fund Policy	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jill Wilshaw Cllr Jan Osborne	

Community Strategy	Draft Report for Members to comment and make recommendations Report to Cabinet 10 December	Tom Barker – Assistant Director - Communities	Cllr Julie Flatman Cllr Margaret Maybury	N/A
Regeneration Proposal – Corks Land, Hadleigh. Regeneration Proposal – Hurstlea Lane, Needham Market	A Presentation on the proposal for the development of the previous Babergh and Mid Suffolk District HQ site	Jonathan Stephenson – Strategic Director	Cllr Frank Lawrenson Cllr Nick Gowrley	NOTE: <i>BDC will receive an information Bulletin MSDC will hold a separate Committee for the MSDC presentations</i>

17 December 2018 at 9.00 am for 9.30am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
Waste Strategy	Scrutiny of the outcome of Waste Services Review and possible extension of the Joint Waste Contract, prior of report going to Cabinet 10 December 2018	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Tina Campbell	JOS/17/8 15 February 2018
MRF Procurement Process	Officer to report back to the Committee on the outcome of the MRF procurement contract	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Tina Campbell	JOS/17/8 15 February 2018
Joint Parking Plan	Report to Cabinet 10 December (is like to be moved to January 2019)	Chris Fry Assistant Director – Environment and Commercial Partnership	Cllr Tina Campbell	N/A

Information Bulletin Five-year Housing Land Supply –	Half Year update	Tom Barker Assistant Director – Planning for Growth Robert Hobbs Corporate Manager - Strategic Planning		JOS/18/15 20 September 2018
Information Bulletin Shared Legal Service	Clarification from the Finance Department for Appendix 2	Emily Yule – Assistant Director – Law and Governance Katherine Steel – Assistant Director – Corporate Resources		JOS/17/2 18 December 2017 JOS/18/6 23 July 2018
Information Bulletin Shared Legal Service	Analysis and clarifications of Appendix 3	Emily Yule – Assistant Director – Law and Governance		JOS/17/2 18 December 2017 JOS/18/6 23 July 2018
Information Bulletin Voids	Information Bulletin -Quarterly Update on Voids	Heather Sparrow - Corporate Manager - Homeless Prevention and Financial Inclusion		JOS/15/14 3 September 2018
Information Bulletin	Staff Turnover and Welfare – six months update on the information received in June.	Katherine Steel – Assistant Director – Corporate Resources Anne Conway – Corporate Manager - HR & OD		BOS/18/2 – 18 June 2018

21 January 2019 at 9.00 am for 9.30am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
Draft Joint Medium Term Financial Strategy and 2018/19 Budget.	To scrutinise the papers before final presentation to Full Council and to make any suggestions of changes felt appropriate.	Katherine Steel - Assistant Director – Corporate Resources	Cllr John Ward	January 2018
Community Grant	Strong and safe communities was asked to report back following a ‘health check’ of the groups receiving grants	Tom Barker Assistant Director – Communities	Cllr Margaret Maybury	
Information Bulletin Service Level Agreement	Service level Agreement for Endeavour House, cost on an annual basis and anticipated costs in the future	Arthur Charvonia – Chief Executive		N/A

14 February 2019 Joint with MSDC 2018 at 9.00 am for 9.30am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
The Joint Compliment, Comments and Complaints Policy	Six-months review in response to recommendations to Cabinet 6 August 2018	Karen Coll – Corporate Manager – Business Improvements	Cllr Suzie Morley Cllr Derek Davis	JOS/17/15 21 May 2018
Information Bulletin	Review of Representatives on Outside Bodies To review and update the Councils reps. On outside bodies.	Janice Robinson Corporate Manger – Democratic Services		N/A

11 March 2019 at 9.00 am for 9.30am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
Voids	Quarterly Update	Heather Sparrow Corporate Manager - Homeless Prevention and Financial Inclusion	Cllr Jan Osborne	BOS/18/2 18 June 2018

WORK PLAN 2018/19 for Overview and Scrutiny Committee:

15 April 2019
16 May 2019 - Joint

Topics identified for review by O&S but not currently timetabled:

Information Bulletin – Shared Services’ Agreements

An overview of the Shared Services’ Agreements

Information Bulletin: Customer Access Activity Update

An update on the customer activity Information Bulletin presented 18 December 2017 **TBC**

Information Bulletin: Community Engagement – update to be provided quarterly (sept 2017) **TBC**

Fuel Poverty

Reporting back to the Committee on the changes incorporated into the Joint Fuel Poverty Strategy –To consider if further action is needed at this stage, in the light of it being incorporated into a Suffolk-wide strategy

Crime and Disorder Panel meeting

Required to take place at least once a year, provisionally agreed to take place in **September** of each year

Void times in Council Properties – Monthly Information Bulletin

Other topics identified:

- Home ownership review
- The effect of Brexit on employment opportunities in the District

- Retention of Staff
- The Financial Strategy for Babergh District
- Shared Service Agreements
- Shared Revenues Partnership

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